

Total Administrative, Attendance and Payroll System (TAAPS)

Total Administrative, Attendance and Payroll System (TAAPS) automatically records and monitors the attendance, movements, and leave records of all employees in a large and integrated business establishment. The system was developed to automate attendance monitoring efficiency by increasing the accuracy and security.

The general sets of features to be supported by the **TAAPS** are:

Administrative (ID System and Human Resources Information)

- Master List Personnel
- List Active personnel (Permanent, Casual, JO)
- Balances of Leave Credits (SL, VL, PL, ML)
- Leave Availments of Personnel
- Tardiness of Records of Personnel (Monthly, PTD)
- Personal Data Sheet per Employee
- Service Records
- Converts timekeeping raw data captured by an electronic swiping device, proximity device or finger scanning device (e.g. Finger scan and Bioscript)

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KEYBOARD



BIOMETRIC

Provide an easy way of encoding data (login/out) through the use of the ff. devices

Maintain Various Tables of Government Taxes



PAYROLL

- Payroll Register
- Pay Slip
- Computation of Overtime Pay
- Schedule of Deduction
- Withholding Tax
- GSIS (Monthly & YTD)
- Loans (Monthly & YTD)
- Pag-ibig
- Schedule of Remittances
- BIR

